

# SIR WILFRID LAURIER SECONDARY SCHOOL REGISTRATION REQUIREMENTS

Students who wish to register at Sir Wilfrid Laurier Secondary School must provide the following documents at time of registration:

**1. Birthdate Verification – ONE of the following**

- Birth Certificate (if born in Canada)
- Passport
- Immigration Papers
- Canadian Citizenship (if born outside Canada)

**2. Proof of Address in Sir Wilfrid Laurier's attendance area – ONE of the following**

- Current Residential Lease or Property Deed
- Property Tax Bill
- Bank Statement
- Residential Utility Bill or Telephone Bill (not cellular or business)

**3. Most Recent Report Card with complete address of previous school – for all students**

**4. Ontario Student Transcript or Credit Counselling Summary - for students entering Grades 10, 11 and 12 only**

- Obtain from previous school's Guidance Department

**5. Individual Education Plan and/or Educational/Psychological Assessment, if applicable**

**6. Immunization Information**

- The school does not require proof of a child's immunization.
- Parents and guardians are responsible for keeping their child's immunization record up to date with Ottawa Public Health.
- Complete the [Online Immunization Reporting](#) information and provide it to Ottawa Public Health by one of the following methods:
  - Fax: 613-580-9660
  - Mail: Immunization Program, 100 Constellation Dr., Ottawa, ON K2G 6J8  
7th floor, mail code 26-44
  - Phone: 613-580-6744 - Monday to Friday - 9 am to 4 pm
  - ImmunizeCA App: [appottawa.immunize.ca](http://appottawa.immunize.ca)
- Any time your child gets a vaccination or booster shot in the future, you need to update their immunization record with Ottawa Public Health.

**Sir Wilfrid Laurier S.S.**  
**Telephone: 613-834-4500**  
**Fax: 613-834-4511**