

COOPERATIVE EDUCATION PLACEMENT OPTIONS

The following placements **MAY BE POSSIBLE** for you depending on your qualifications, the need by the organization for a CO-OP student, and application deadlines imposed by the organization. **Unfortunately we cannot guarantee that you will be placed in your first choice of position.**

Not all placements are listed. Should you be interested in something you do not see here, please speak to a CO-OP teacher in Guidance to see if the placement is possible.

Administrative/Office:

If you want to work in an office setting answering phones, greeting clients or patients, filing material, doing data entry, and handling various clerical duties such as photocopying and mail-outs, etc, then here are some options:

Aim Medical Group: Trainyards

CHEO

Civic Hospital Family Health Team

Cumberland Medical Centre

Neil P. Finkelman CA (Accountant)

Delta Hotel

Dunning-Foubert School Office

Hamilton-Appotive Law Firm

Huard Law Firm

Keller Williams Real Estate

Muscular Dystrophy Association

Orleans Medical Centre

Re/Max Metro City Realty

Telesat Accounting

Aesthetics/Hair Salon/Spas:

Students who would like to experience this type of placement have a number of local salons and spas to choose from, but be aware, that in most cases the work will not involve the actual treatment of a client by you. Observation of the work and tasks such as cleaning, taking appointments, preparing rooms, assisting in treatments and some product knowledge sessions will be the norm.

The Cave Barbershop

Charisma Salon

Charles Hair Studio

Expressions Hair Design

Hairtech Coiffure

The Hills Family Hair Centre

Hummingbird Medi-Spa

Imperial Barber

New York, New York

Sicotte Guilbault - Legal Services

Trims Family Hair Centre

York Street Spa (Market)

Animal Care/Veterinarian:

Interviews for these placements are given to those who have submitted the required paperwork including the 3 teacher evaluations ON TIME and who have **excellent teacher referrals**. Vet placements are arranged by the COOP teacher at the earliest opportunity as the number of placement opportunities is limited. Late entries to COOP likely will not get into a Vet placement as a result. **PLEASE NOTE THAT THESE ARE MAINLY MORNING PLACEMENTS.**

Blackburn Animal Hospital
Cumberland Vet Hospital
Gloucester Vet
Navan Vet Clinic
The New Petcetera

Orleans Vet Hospital
Queenswood Stables
Riverview Stables
Tenth Line Animal Hospital

Automotive:

Many of our automotive employers expect the student to be able to follow directions well, and to have excellent fine motor skills. Most importantly they want someone who is genuinely interested in learning and pursuing a career in automotive technician field.

Assured Auto
Canadian Tire
Carstar
Honda Dealership
Jim Keay Ford
Maxwell Auto Repair
Mazda
Midas Muffler
Myers Dealership

Oil Changers
Orleans AutoTech
Orleans Boat World
Orleans Dodge
Precision Automotive
Speedy Muffler
Tenth Line Automotive
Toyota Dealership

Bicycle Repair:

All of the owners insist the students have some experience with their own bicycles and are keen to learn more from their instruction.

Full Cycle
Houle Sporting Goods

Orleans Cycle
Pecco's

Child Work/Daycare/Elementary School/Pre-school:

Students who plan to work in education, daycares, policing, or those who have never had a job will benefit from this type of placement, as it will develop leadership and communication skills, and responsibility.

Avalon Public School

The Boys and Girls Club

Carson Grove ES

Children's Universe Daycare

Dunning-Foubert

Fallingbrook

Fallingbrook Daycare

Henry Larsen

Maple Ridge

Pam Barron Law

River Heights Children Centre

Tiny Hoppers (Tenth Line & Brian Coburn)

Trillium ES

Computer/Media Technology/Broadcasting:

Some very good opportunities exist if you are willing to travel...but if not, options are limited.

Amberwood Productions

Bloom Micro-tech Computer Repair: Must pass their written test to be considered for this

Computer Care Inc-Repair: hands on repair of computers and computer assembly-must know how to do these things

Computer Rise Corporation

Computer Teacher Assistant at Elementary School: Will take orientation at Board Office

Creative Unity and Design (off Kirkwood): Graphics

Digitera Interactive Marketing Agency

Gazaro: located in Westboro...need to have strong graphic design/computer skills

GCOM Support Services

ROGERS Television (West Richmond Road): Must be in **afternoon** COOP and have flexible schedule

Rogers Video

Radio Stations: Ottawa U, Algonquin College, CHIN Radio

SAW Video

Sir Wilfrid Laurier Secondary School: limited to 1- 2 students chosen by COOP and Tech department.

Telesat: IT and Graphics

Construction and Trades

Students must supply steel toed boots and hard hats for most jobs. * Some placements require students to have access to their own car in order to be able to transport themselves to the work site.

Aardvark Heating and Cooling

Botan Construction

The Electrical and Plumbing Store

MAN Construction

Goulet Electric
Home Depot (Must be 18 to work there!)
Home Hardware
Lamarche Electric
MINTO
Normco Foundation
OC Transpo

Marchand Electric
McGowan's Electric
Potvin Construction
Rivard Mechanical
RONA
S and R plumbing
Solid Masonry Heritage Restoration

Dental:

Centretown Orthodontics	Orleans Dental Centre
Charlemagne Dental	Orleans Orthodontics
J.L. Dentistry	Ottawa Public Health Dental (not a close location)

Fashion/Fabric:

Again, most employers in this field want only those who are keenly interested in possibly pursuing this as a career.

Fabricland	Right Fit Alterations
Justina McCaffrey Haute Couture	Wool'N'Things
Richard Robinson Fashion School	

Fitness and Sport Related:

Most of these jobs will be administrative or retail in manner but will give you an opportunity to see what it might be like to pursue a career in recreation or fitness related fields.

Dance Dynamics	Tumblers Gymnastics
Elementary School Phys. Ed teacher assistant	YMCA-YWCA
Fitness Depot	

Hospital/Medical

Once again, these placements are in high demand and we cannot guarantee that you will be placed. Hospitals run interviews based on Coop teacher referrals. All students who the COOP teacher determines to be suited to the program, must complete a CHEO application form and be interviewed by the CHEO coordinator. These interviews are done very early in the semester with up to 40 applicants competing for sometimes as few as 4 or 5 placements.

Only students strongly recommended by their teachers will be considered for these placements. *In addition these are mostly administrative jobs but they will* expose you to the medical field.

AIM Medical Group

CHEO- note: you will not be working as a nurse...often working with children to keep them entertained/keep mind off treatments they are receiving and engaging them in play to rehabilitate after surgery or injury.

Cumberland Medical Centre

Montfort Medical Clinic

Orleans Medical Centre

Ottawa Hospital Anxiety Research Centre

University of Ottawa Department of Family Medicine (Administrative)

Law/Policing:

Only students with excellent teacher referrals and strong work ethic reflected in their course work achievements will be offered this opportunity. Students must be interested in a career in policing or in law in order to apply for these jobs. Working in law firm is an administrative job...you might get to go to court once or twice, but you are filing, photocopying and doing other clerical tasks while learning about the workings of a law office and how lawyers spend their time.

Police placements are done by special application early in each semester and the candidates are selected first by the COOP teachers, and later through an intensive panel interview with the OPS. Many are interviewed but only a few are lucky enough to land a placement.

Your application form must be in on time and complete in order to be considered. A police check is required which takes up to 6 weeks.

Garlaneau and Associates Law Firm

Hamilton Appotive Law Firm

Huard Law

Legal Aid Office

Ottawa Police Services : Elgin Street Location

Ottawa Police Services: Bank at Leitrim—require a car or ride to make this work.

Pam Barron Law

Robert Jacques Lawyer

Physiotherapy:

Jeanne D'Arc Physio

Ray Friel Sports Medicine

Vantage Physiotherapy

Restaurant/Baker/Cook

For students interested in the food industry we have a variety of experiences ranging from large hotel kitchens to local restaurants. All employers expect the student to be keen to learn about safe food handling, plating techniques, and proper food prep routines. If the student proves to be a quick learner and is an efficient, accurate worker, he/she may be allowed to work the "line" and assist in the preparation of main dishes.

Broadway Bar and Grill

Kelsey's

Cora's Restaurant

Montanas

Chateau Laurier *

Delta Hotel*

Crowne Plaza Hotel*

Westin Hotel

Top of the Hill Bakery

Metro Bakery Fallingbrook

Delice Royale (Trim Road)

*these are for highly recommended

students or 2nd time coop in food industry

Retail:

Never had a job before? You should definitely consider working in a retail placement as it will help you to develop employability skills you can take with you to any future job/career, and will be important work experience to add to your resume.

Place D'Orleans Mall, St. Laurent Shopping Centre, and the Rideau Centre: many fashion, sporting and assorted retail opportunities.

Shopper's Drugmart stores (3)

Big Box Stores: Winners, Old Navy, Walmart, Rona

Sports Stores: Houle Sports, Sportchek, Sports Experts/Atmosphere, Play it Again Sports, Chuck Brown's Golf

Staples

Hardware Stores: Rona, Canadian Tire, Home Hardware and Home Depot (must be 18)

Electronics: Future Shop, Entertainment Ink, Game Stop

Specialty Stores: Note - if you are interested in a working at a flower store, musical instrument sales store or photographic equipment store, or other of this type, that you may need to rely on a personal contact to obtain a placement. Please see your COOP teacher to discuss these kinds of choices.

Retirement Residences:

AMICA at Bearbrook: Blackburn Hamlet

Retirement/Nursing Home

Cumberland Home Support

Laurier Manor

Perley Hospital

Portobello Manor

Promenade Retirement Residence and

Senior Suites

Queenswood Villa

Other:

Architect at Douglas Hardie Architect

Rockcliffe Flying Club

Jer's Vision

Amnesty International

Ottawa School of Speech and Drama