

Sir Wilfrid Laurier Secondary School Personal Life Management (HIP30)

Credit: One

This course focuses on preparing students for living independently and working successfully with others. Students will learn to manage their personal resources to meet their basic needs for food, clothing and housing. They will also learn about their personal, legal and financial responsibilities and develop and apply interpersonal skills in order to make wise decisions and responsible personal and occupational choices.

A: Research and Inquiry Skills

- A1: Explore topics related to families in Canada, and formulate questions to guide their research
- A2: Create research plans, and locate and select information relevant to their chosen topics, using appropriate social science research and inquiry methods
- A3: Assess, record, analyze, and synthesize information gathered through research and inquiry
- A4: Communicate the results of their research and inquiry clearly and effectively, and reflect on and evaluate their research, inquiry and communication skills

Self and others

- B1:** Demonstrate an understanding of the personal qualities and skills necessary to make the transition from adolescence to adulthood.
- B2** describe the elements of successful planning for employment
- B3** demonstrate an understanding of effective communication skills, and their role in building the healthy relationships that support independent living.

Daily Living Skills

- C1: demonstrate an understanding of effective decision making processes and their role in independent living.
- C2 explain and demonstrate the use of basic money-management skills and techniques needed to manage personal financial resources effectively
- C3 describe and demonstrate the use of basic principles and techniques of effective household management

Personal and social responsibilities

- D1: demonstrate an understanding of the role of personal responsibility in independent living, and of strategies that can be used to meet individual needs.
- D2 demonstrate an understanding of the rights and responsibilities of employers and employees, including both personal and legal responsibilities
- D3 demonstrate an understanding of the role that responsible consumerism plays in independent living

Economics and personal finances

- E1** demonstrate an understanding of how global, national, and community economic factors affect the individual's financial circumstances
 - E2 describe ways in which financial institutions can assist in the management of personal finances.
 - E3 explain the benefits and costs of working.
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EVALUATION

The final grade for each course:

- 70% of the grade will be based on assessment and evaluation conducted throughout the course.
- 30% of the grade will be based on a summative evaluation administered towards the end of the course. There will be a summative project worth 20% and an exam worth 10%.

Guidelines for Missed Evaluations and Academic Fraud:

- Upon missing a test or presentation, students will be required at the teacher's discretion, either to:
 - a) Complete the test or presentation immediately upon return to school; or
 - b) Make arrangements with the teacher for a make-up; or
 - c) Write the missed test Friday morning at 7:30 of that week

Failure to complete it according to the negotiated schedule will result in a mark of zero.

Note: Certain forms of formal summative evaluations (exams, summative project presentations, etc.) are time sensitive. This means they must be completed at and within a specific time. Students must be present for these summative evaluations. Any absences will result in a mark of zero, unless validated by an official certificate. (ex. Medical certificate)

- If an assignment is late or incomplete, a student will be provided with a second opportunity. Students who are provided with a second opportunity, **shall do so within five school days**. If no evidence is forthcoming after five days, a mark of zero will be assigned.
- Copied, borrowed or stolen work provides no evidence of learning. Teacher will document and archive the work in question. Students may be allowed to resubmit the assignment. The teacher and administrator will define the parameters for the completion of this task.

Attendance Policy:

- You are responsible for catching up on class notes and completing any assignments for which you were absent.
- Your parents are required to notify the office when you are absent.

General Course Information:

Textbook: Shaping your Future