

**Sir Wilfrid Laurier Secondary School  
School Council Meeting Minutes  
May 29, 2019**

**In Attendance:**

Melissa Humphries, Past Chair	<a href="mailto:mlh@phumphries.com">mlh@phumphries.com</a>
Dianne Vroom, Co-Chair/Minute taker	<a href="mailto:vroomd@rogers.com">vroomd@rogers.com</a>
Ian Dudley, Treasurer	<a href="mailto:ian.dudley@primus.ca">ian.dudley@primus.ca</a>
Terri-Lynn Kennedy, Co-Chair	<a href="mailto:tl.kennedy@hotmail.com">tl.kennedy@hotmail.com</a>
Michael Snow, Teacher	<a href="mailto:michael.snow@ocdsb.ca">michael.snow@ocdsb.ca</a>
Balazs Fazakas, VP	<a href="mailto:balazs.fazakas@ocdsb.ca">balazs.fazakas@ocdsb.ca</a>
Nancy Girozan, Principal	<a href="mailto:nancy.girozan@ocdsb.ca">nancy.girozan@ocdsb.ca</a>
Jason Rama, VP	<a href="mailto:jason.rama@ocdsb.ca">jason.rama@ocdsb.ca</a>
Cathryn Peloso	<a href="mailto:cathrynpeloso@gmail.com">cathrynpeloso@gmail.com</a>
Cynthia Allen, OCASC Rep.	<a href="mailto:allencyn@hotmail.com">allencyn@hotmail.com</a>
Wally Peters, Treasurer	<a href="mailto:petersfamily544@gmail.com">petersfamily544@gmail.com</a>
Julia Picotte	<a href="mailto:julia.picotte@sympatico.ca">julia.picotte@sympatico.ca</a>
Julia Dudley	<a href="mailto:julia.dudley@primus.ca">julia.dudley@primus.ca</a>
Michelle Snook	<a href="mailto:michelle@snook.ca">michelle@snook.ca</a>

**Regrets:**

Kirsten St-Amand	<a href="mailto:proudtobecdn@gmail.com">proudtobecdn@gmail.com</a>
------------------	--

**Welcome & Introductions**

Meeting started at 7:08 pm

**Approval of the Agenda**

**Principal's report – Nancy Girozan**

Going to have a calendar planning meeting with office administrator to review council meeting dates for next year. Proposed meeting dates for 2019-2020 school year are:

Sept. 25

Oct. 30 (possible math marks pathways presentation)

Nov. 27 (propose spec. ed. presentation + homework help)

Jan. 29 (propose librarian presentation)

Feb. 26

March 25

April 29 (use the April session as a speaker/presentation meeting, then have the May meeting as a regular council meeting)

May 27 (the May meeting is usually reserved as a speaker meeting, in the past have used the pro grants for this)

- 3rd Thursday of September will be the Welcome BBQ (Sept. 19<sup>th</sup>).
- The following Wednesday will be a regular council meeting Sept. 25<sup>th</sup>.
- Nancy will send an email to council with the other possible dates and they will put them into the calendar.
- The November meeting could be a math grading/pathways presentation.
- Possible speaker for next year from Skills Ontario, person who runs the Specialist High Skills Major (SHSM) program could come do a presentation next year.
- Working on staffing for Sept. Staffing news – Jason Rama is leaving, he has been promoted to a position of VP at Ottawa Technical Secondary School. Working on timetables, have hired a new French teacher.
- Student Ben Lancaster was signed by University of Guelph football in the school lobby. Jamie Harvie, student, was honoured at student recognition evening for the entire board, dinner event for 30 schools.
- The school's public health nurse, a Sir Wil grad, did a presentation on being safe at prom, the organizing committee participated in a training session/board collaboration with Ottawa public health and Ottawa police services at U Ottawa.
- Sir Wil swag, would like council opinion, should there be memorabilia table at commencement, set up a few packages?
- Upcoming events: Jazz night May 16, Athletic banquet June 6, E-Waste fundraiser, EQAO June 11-12, Girls day in sports and then Boys day in sports coming up.
- Relay for life was held last Friday, great event, set goal of 55K, raised 60K, 450 students participated, Jason Rama led event, he brought it to Sir Wil, 1st event held 8 years ago raised 16K.
- Math conference held in Ottawa, math dept. involved, broadcasting class filmed the conference/event.
- Plant news, the parking lot is set to be ripped up when school ends, summer school will still be here, work starting July 2 and summer school begins July 3, outside lighting and all inside lighting to be replaced with LED, re-building 3 portables. Still trying to get a pod put on site for phys. ed. Department. Difficult for phys. ed. to drag the heavy equipment back and forth. The school sign out front is shared with the 2 neighbors, it is brittle and about to fall apart, re-doing the sign, not board standard but have the go ahead to re-do it with LED portion on top. The new cameras are a go with a multi-year loan from the board.

#### **Teacher representative report – Michael Snow**

- June 3<sup>rd</sup> - Iftar for Yemen being held by the Muslim Association.
- School librarian news, students participated in a mock trial, Sir Wil students beat Glebe and Mother Theresa but then didn't advance to the next round.
- The Library purchased 18 ozobots, they are being used in grade 9 math/science classes.
- The school has 13 nominations at the Cappies, June 9<sup>th</sup> Cappie Awards.
- Ottawa football awards, student Sam Davidon is being honoured by the Board overall as the student who does the most for the community.
- Graduation ceremony, no gowns on the teachers, Board Superintendent of Instruction and Mayor of Ottawa to attend ceremony.
- Community service hours due, June 14 totals are being calculated, 10 hours for Relay for Life.
- E-learning courses timelines don't match the school's timelines for marks being submitted sometimes, can be a problem for graduating students.

#### **Approval of the minutes from the last meeting**

The minutes are approved.

#### **Treasurer's report**

- Summary of council funds still available provided.
- \$500 was taken out for the library - for collection development.
- Dianne to find minutes where all the funds were approved in Feb/March and send to Ian.
- Simply giving letter is working, student fees are not mandatory anymore.
- E-waste fundraiser, in 30 days will get the funds, 1 bin already filled and 1 bin partially filled.
- When close the books for the school year?

#### **OCASC meeting update/report**

- May meeting, ministry consultation on class size deadline is May 31, strategic plan draft is open for comment. Nov. 9 parent involvement conference. Class trips discussion, legacy trips, considerations for school trips, educational value, low risk etc. More transparency.
- Presentation from parent from Bell high school re 3D printers and scanners, incorporating 3d printers into the school curriculum.
- 'Mylife online.' internet safety geared toward younger children, 'I can help delete negativity.org' for older students, OCASC budget - pro grants left over funds sitting in their accounts. Sept. 26 first meeting next year of OCASC, AGM - secondary school rep on the executive to make it more relevant to secondary schools - possibly not attend the OCASC meeting, very geared toward elementary schools, might just attend the secondary school council instead. (Attachment)

#### **Fundraising**

##### **E-waste fundraiser**

It would violate our contract to collect the lithium batteries at the event is this weekend. (Attachment)  
Event has been booked for next October as well, reserved spot with city of Ottawa. May 31, 2020 is the last date for e-waste fundraisers. Need to put up signs, student volunteers are organized to come for the weekend.

##### **Other/Misc.**

Parent from this council should visit the elementary school council and talk about high school parent council. Grade 8 parents may be concerned about the change in the next year and what is to come, good collaboration with the math teachers at elementary school and this high school, work together, see where the gaps are etc.

Minister of accessibility - youth led projects - grants up to 10,000\$ are available.

Meeting adjourned 9:02 p.m.

## May OCASC update:

Ministry Consultation on Class Size. Deadline May 31.

3D printer technology– presentation from parent representative from Bell HS. \$900 fully assembled.

[www.toptechboy.com](http://www.toptechboy.com) – Edge of space project

[www.thingiverse.com](http://www.thingiverse.com)

OCDSB Board strategic Plan draft is open for consultation until June 7, May 29 – Draft budget to be tabled

Parent Involvement Committee: Next year's parent conference is set for November 9, venue TBD

## Overnight Trips

- No policy/procedure change by the board. Superintendents and Principals are reapplying policy and procedures that have always existed.
- Existing Policies and Procedures:
  - P 029 SCO - Field Trips, Excursion, Educ. Tours and Student Exchange
  - PR 683 SCO - Field Trips - International
  - PR 674 SCO - Field Trips - Overnight
  - PR 673 SCO - Field Trips - Day
- Considerations: Must be high educational value, Low risk, or if not low risk a there is a full risk assessment, Time away from school. Principal has to be comfortable with the time away, from school (for students and teacher), Equity of access
- Can escalate to Superintendent if not satisfied with the response from Principal
- Some international trips are going ahead this year
- Some Principals are uncomfortable with trips that have traditionally took place (i.e. legacy trips)

Superintendent approves day and overnight trips. The associate director approves international trips.

Seems like policies and procedures are not being applied consistently.

Sense of fear due to the drowning of a Toronto student in Algonquin Park on a school trip.

Raise at PIC and COW:

- What is the quantitative criteria that must be met in order for a field trip to be approved?
- What is the list of criteria to make the trip viable?
- Would like guidelines to make funding trips equitable (both within a school and across schools in the board)
- Looking for advance notice, transparency, consistency of process and consistency of outcome-

My Life OnLine- internet safety:

<https://www.icanhelpdeletenegativity.org/> to deliver similar programming geared towards older students

OCASC budget - \$742.93 should be in the account. However in the bank account there is \$13K. This is leftover funds from PRO grants that have not been spent. So OCASC is going to work on spending that next year.

September 26/2019 - First OCASC meeting for upcoming academic year

Stephane Bussiere, CPA, CA

- Lives near the school on Tache way
- Oldest boy attends St Francis of Assisi
- Chartered accountant by trade
- Self taught engineer in my spare time.

He is interested in making an arrangement with us to collect more electronics for our drive in return for laptop lithium batteries.

Prototype solar energy system using lithium cells harvested from dead laptop batteries for energy storage. The point of this is to demonstrate how Canadians can recycle lithium batteries in a smarter way by reusing lithium batteries rather than safe disposal. This could help solve many of the worlds energy problems when it comes to recycling and renewable sources of energy. I working closely with a licensed electrician to ensure the safety of myself and the generator. This initiative is already taken off in the US and UK ( see link below) and its actually quite simple. He has already collected a few dozen laptop batteries but he is far away from his target of 1000.

<https://www.upsbatterycenter.com/blog/powerwalls-made-from-old-laptop-batteries/>

He will drop off a minimum of 200lbs on Saturday and Sunday. With the full weekend drive we usually see about 30-80 laptop/laptop batteries. Each battery is less than 1 lb so I will ensure to give you a minimum 2-5 times the weight in return. Since the income earned on these drives is weight driven, it's mutually beneficial for both of us 😊.

If this arrangement works out well for us, he could collect electronic waste over the following months from his I.T. contacts etc. and hold E-Waste until the next drive or drop off to any temporary storage areas.

He is open for questions and happy to discuss in person or over the phone also. Let him know tonight or tomorrow if the arrangement works for us and he will collect more. He will be at the Ray Friel around 840am for swimming lessons for his son so will stop by to meet us or anyone else representing the drive. He can drop off his first load of E-Waste also at that time .

**Summary for: School Council**  
**Cat. #: 11000**

Contact Person: Girozan, Nancy

Date	Transaction	Description	Debit	Credit	Cleared
09/25/2018	Transfer 865	To disburse Student Fees		\$174.00	<input checked="" type="checkbox"/>
11/27/2018	Transfer 874	Student Fee Disbursement to 11/26 39 x \$20		\$39.00	<input checked="" type="checkbox"/>
05/02/2019	Cheque 20439	City of Ottawa - Accounts Receivable Ewaste Fundraiser Parking Lot Rental Inv# 935589	\$58.40		<input type="checkbox"/>
05/21/2019	Cheque 20482	O. C. D. S. B. Printing costs - Ewaste Poster and Commencement Invites Inv#	\$12.42		<input type="checkbox"/>
Opening Balance: \$89.60		Category Balance: <b>\$231.78</b>	<b>\$70.82</b>	<b>\$213.00</b>	

**Summary for: School Council Fundraising**  
**Cat. #: 11017**

Contact Person: Girozan, Nancy

Date	Transaction	Description	Debit	Credit	Cleared
11/30/2018	Deposit 1193	Log #133 - Simply Giving Campaign		\$75.00	<input checked="" type="checkbox"/>
12/04/2018	Direct Deposit 2294172	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$45.00	<input checked="" type="checkbox"/>
12/05/2018	Direct Deposit 2299433	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input checked="" type="checkbox"/>
12/07/2018	Direct Deposit 2309929	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$5.00	<input checked="" type="checkbox"/>
12/09/2018	Direct Deposit 2315242	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$75.00	<input checked="" type="checkbox"/>
12/14/2018	Deposit 1195	Log #157 - Simply Giving Campaign		\$58.00	<input checked="" type="checkbox"/>
12/18/2018	Direct Deposit 2346050	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input checked="" type="checkbox"/>
12/20/2018	Direct Deposit 2351754	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$20.00	<input checked="" type="checkbox"/>
12/21/2018	Direct Deposit 2355446	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$20.00	<input checked="" type="checkbox"/>
01/09/2019	Transfer 876	Simply Giving Campaign funds directed to Music	\$266.00		<input checked="" type="checkbox"/>
01/09/2019	Transfer 877	Simply Giving Campaign funds directed to Robotics	\$50.00		<input checked="" type="checkbox"/>
01/14/2019	Direct Deposit 2396490	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input checked="" type="checkbox"/>
02/05/2019	Direct Deposit 2478796	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input checked="" type="checkbox"/>
02/07/2019	Direct Deposit 2488702	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input checked="" type="checkbox"/>
02/14/2019	Transfer 879	Simply Giving Campaign funds directed to School Play	\$25.00		<input checked="" type="checkbox"/>
02/26/2019	Transfer 880	Simply Giving Campaign funds directed to School Play (Baird)	\$25.00		<input checked="" type="checkbox"/>

02/26/2019	Transfer 880	Simply Giving Campaign funds directed to School Play (Baird)		\$25.00	<input checked="" type="checkbox"/>
02/26/2019	Transfer 881	Simply Giving Campaign funds directed to School Play (Baird)	\$25.00		<input checked="" type="checkbox"/>
02/27/2019	Direct Deposit 2558965	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$5.00	<input checked="" type="checkbox"/>
03/28/2019	Cheque 20415	O. C. D. S. B. To repay Budget accounts for Feb/Mar Visa purchases Inv#	\$500.00		<input checked="" type="checkbox"/>
04/18/2019	Direct Deposit 2737742	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input checked="" type="checkbox"/>
05/02/2019	Direct Deposit 2789863	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$25.00	<input type="checkbox"/>
05/12/2019	Direct Deposit 2830307	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$20.00	<input type="checkbox"/>
05/17/2019	Direct Deposit 2851617	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$50.00	<input type="checkbox"/>
05/23/2019	Direct Deposit 2870434	Sir Wilfrid Laurier SS - Simply Giving Campaign		\$10.00	<input type="checkbox"/>

Opening Balance: \$2,863.01

Category Balance: **\$2,555.01**

**\$891.00**

**\$583.00**

**Summary for: School Council Grant Funds**

Cat. #: 10630

Contact Person: Girozan, Nancy

Date	Transaction	Description	Debit	Credit	Cleared
10/25/2018	Cheque 20291	OCASC OCASC Membership Fee Inv#	\$35.00		<input checked="" type="checkbox"/>
11/30/2018	Deposit 1193	Log #132 - PIP Funding		\$500.00	<input checked="" type="checkbox"/>

Opening Balance: \$704.04

Category Balance: **\$1,169.04**

**\$35.00**

**\$500.00**

**Grand Totals:**

Opening Balances: **\$3,656.65**

Category Balances: **\$3,955.83**

**\$996.82**

**\$1,296.00**

## Council Funds Summary May 28 2019-05-29

### Simply Giving

\$583 given in total

\$ 50 Robotics

\$266 Music Program

\$ 75 School Play

\$192 Not allocated

### E-waste

\$215 per tonne

(last year \$935)

### PI Account

\$1169.04 Available

### School Account

231.78 Available

### School Fundraising Account

\$2555.01 balance

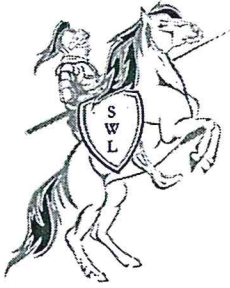
-\$1220.00 allocated but not taken

\$1335.01 Available

### Total Funds Available (not including PI Funds)

\$1566.79





---

# Sir Wilfrid Laurier Secondary School School Council Agenda

Wednesday, May 29, 2019  
7:00-9:00 School Library

---

Welcome	5
Approval of Agenda	15
Principal's Report – Nancy Girozan - 2019-2020 council meeting dates & guest speakers	30
Staff Representative Report – Michael Snow	20
Approval of last meeting's minutes – Dianne Vroom	15
Treasurer's Report – Wally Peters & Ian Dudley	10
OCASC and AGM Meetings update – Cynthia Allen	10
E-Waste Fundraiser; Spring & Fall event – Ian Dudley	10

Adjournment: 9:00pm

**Next Meeting: September 2019 - date will posted  
on [sirwilfridlaurierss.ocdsb.ca](http://sirwilfridlaurierss.ocdsb.ca)**